

# Ropetackle Arts Centre: Hires COVID-19 Risk Assessment

Updated/reviewed: 8 January 2022

What is the hazard?	Who might be harmed?	Risk severity	Controls in place?	Actioned by who?	Actioned by when?	Completed?
The spread of COVID-19	All visitors and users	Low	Ensuring all hirers are aware of, and adhere to, Ropetackle's Covid safety measures.  The latest details and risk assessments can be found on the Ropetackle website: <a href="https://ropetacklecentre.co.uk/2020/04/01/covid-19-2/">https://ropetacklecentre.co.uk/2020/04/01/covid-19-2/</a>	Anne Hodgson	20 July 2020	Yes
As above	All visitors and users	Low	Ensuring all visitors and users are <b>aware of the symptoms of COVID-19 and stay at home</b> if they experience them  <b>Requesting all visitors take a negative lateral flow test</b> before visiting the Centre, and for those who test positive to follow up with a PCR test and stay home.	Steph E Hills  Mark Phillips	20 July 2020  10 Dec 2021	Yes, ongoing  Yes
As above	All visitors and users	Low	<b>Face coverings mandatory</b> inside the Centre.	Anne Hodgson, duty managers	6 July 2021	Yes, ongoing
As above	Group sessions	Medium	<b>Visitors and users encouraged to maintain a safe distance from others</b> where possible. <b>Capacity limits recommended for each venue space.</b> Mezzanine 15-20 people depending on activity. Auditorium 150 people.	Anne Hodgson, duty managers	6 July 2021	Yes, ongoing
As above	All visitors and users	Low	<b>Hand sanitising stations</b> to be setup and available throughout the Centre. Frequent hand washing and sanitising encouraged.	Richard Behling	17 July 2020	Yes
As above	All visitors and users	Low	<b>Air ventilation enabled and functioning</b> when Centre in use, promoting healthy air flow.	Richard Behling	17 July 2021	Yes, ongoing
As above	All visitors and users	Low	Hire spaces and equipment to be <b>cleaned prior to, and after all usage.</b> Hirers to ensure own equipment is sanitised.	Richard Behling	17 July 2020	Yes, ongoing
As above	All visitors and users touching surfaces	Medium	<b>Touch points sanitised</b> regularly.	Richard Behling	17 July 2020	Yes, ongoing
As above	All visitors and users	Low	Hirers encouraged to <b>collect contact details for all clients</b> in support of contact tracing. Ropetackle to collect contact details from all hirers. NHS QR codes displayed with encouragement to scan and check-in.	Steph E Hills, Mark Phillips	17 May 2021	Yes

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As above	All visitors and users	Low	Ropetackle and hirers to <b>notify each other as soon as reasonably possible if a contact tests positive</b> for COVID-19.	Anne Hodgson	20 July 2020	Yes, ongoing
As above	All visitors and users	Low	COVID-19 <b>safety measures signage</b> prominently displayed.	Steph E Hills	20 July 2020	Yes
As above	All visitors and users	Low	<b>PPE available</b> on request.	Richard Behling	17 July 2020	Yes
As above	All visitors and users	Low	<b>Doors pinned open</b> where necessary to promote healthy air flow.	Steph E Hills	20 July 2020	Yes, ongoing