

## ROPETACKLE: PAYING BY VOUCHER ONLINE

Voucher payments are made at the **final payment stage** of a booking.

Once you reach the payment stage (see below), click on the text: **Do you have a voucher code?**

On mobile, you will need to scroll down past the card details box first (see below):

The left screenshot shows the desktop version of the Ropetackle website. The navigation bar includes '1. Cart', '2. Donations', '3. Login', '4. Billing Details', and '5. Payment'. The main heading is 'Confirm order'. A pink text box says 'Click here to pay or part-pay using a Ropetackle gift or credit voucher'. Below this is a 'Payment Details' form with fields for Card Number, Expiry, Security Code, and Cardholder Name. To the right is a 'Payment summary' box with the heading 'Do you have a voucher code?' and an 'Outstanding' amount of £58.00. Below that is a 'Cart summary' box with a total of £58.00 and a 'VIEW DETAILS' button. A pink arrow points to the 'Do you have a voucher code?' link.

The right screenshot shows the mobile version of the Ropetackle website. The navigation bar includes 'Cart', 'Donations', 'Login', 'Billing Details', and 'Payment'. The main heading is 'Payment summary' with the heading 'Do you have a voucher code?' circled in pink. Below this is an 'Outstanding' amount of £37.00. Below that is a 'Cart summary' box with a total of £37.00 and a 'VIEW DETAILS' button. At the bottom is a 'BACK' button.

A voucher payment box will then load (see below). **Input your voucher code** and **click “add”**. The value of the voucher will then be added to the payment. You can then click the X to close the box.

The screenshot shows a 'Pay with voucher' modal window. The modal has a title bar with a close button (X). Below the title bar is a 'Voucher payment' section with a text input field labeled 'Insert voucher code here' and an 'ADD' button.

**If the voucher value is less than the outstanding balance:** you can close the window and pay the remaining balance by entering your card details.

**If the voucher value is more than the outstanding balance:** you can close the window and complete the booking. The voucher will retain any leftover value, and the code can be used until the full value has been used, or the voucher expires.

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For any further issues, please contact: [boxoffice@ropetacklecentre.co.uk](mailto:boxoffice@ropetacklecentre.co.uk)